



**ARCHBISHOP MITTY HIGH SCHOOL  
STOCK GIFT TRANSFER INSTRUCTIONS**

Please complete the information below in its entirety to ensure we can properly process and acknowledge your stock gift and email this completed form to your broker **and** to The Director of Annual Giving, John Bennett at [jbennett@mitty.com](mailto:jbennett@mitty.com)

**Donor's broker is to include the following information in the trailer line:**

For the benefit of: Archbishop Mitty High School and donor's name.

Donor name: \_\_\_\_\_ Date: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Email: \_\_\_\_\_

I/We hereby request \_\_\_\_\_  
(Donor's brokerage firm name)

To transfer from our account number \_\_\_\_\_ the following:

Name of stock	Number of shares
_____	_____

Purpose of gift: \_\_\_\_\_  
(Parent Pledge Program, Alumni Scholarship Fund, General Endowment, Direct Aid Fund, other)  
If the school is not raising funds for the specific cause you have indicated, your gift will be applied to Where It Is Needed Most.

**Instructions:**

Please transfer the above item to:  
Archbishop Mitty High School (Tax ID# 94-2734503)  
c/o Morgan Stanley  
Account# 662-049071-060  
DTC# 0015  
Attn: Julia Ivanitski  
Phone: 949.717.5491; Email: [graystonepa@msggraystone.com](mailto:graystonepa@msggraystone.com)

This transfer is a donation and is being made without valuable consideration, and I/We hereby agree to hold Archbishop Mitty High School and the Diocese of San Jose harmless in this matter.

\_\_\_\_\_  
Donor signature

\_\_\_\_\_  
Donor signature